

User Manual for Issuing a Mining License



Contents

Service Description:..... 3

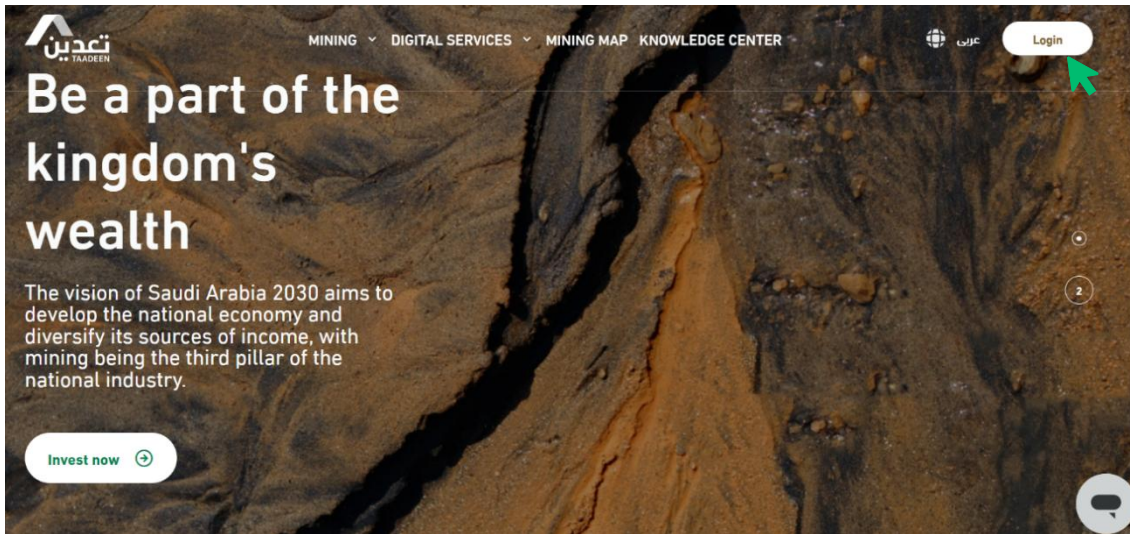
Steps to Access the Service: 3

Service Description:

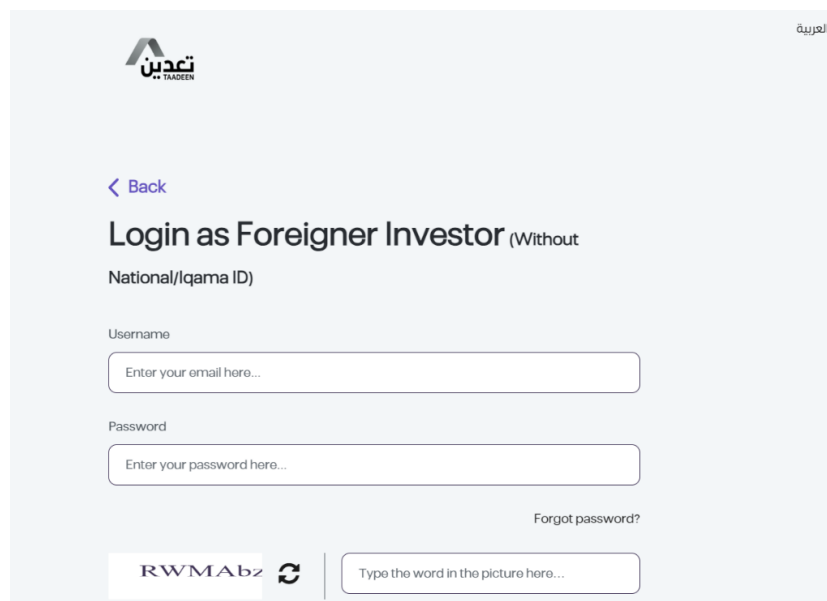
This service enables investors to extract useful ores or mineral formations from the Earth or maritime areas, or evaporates which result from the evaporation of seawater or natural water bodies, including any direct or indirect mining activity required for such purpose.

Steps to Access the Service:

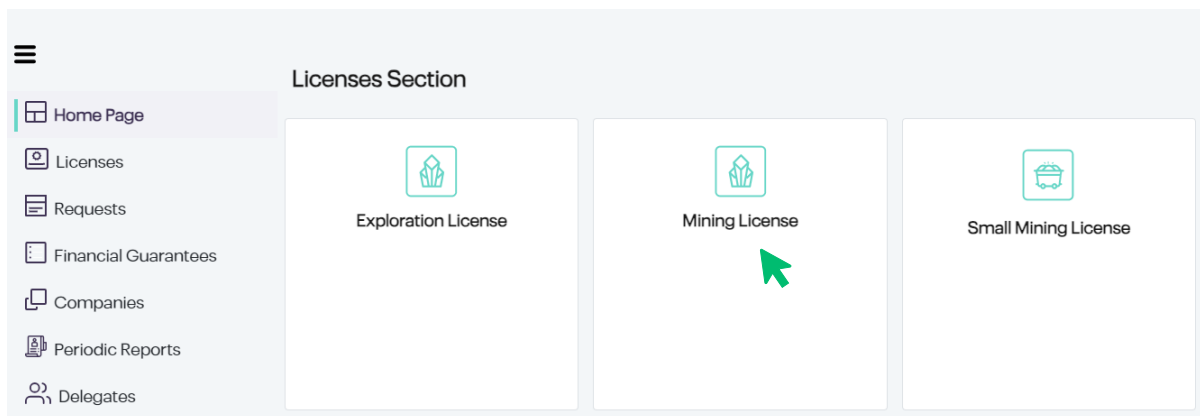
1. Visit [Taadeen Platform](#) and click on "Login" option.



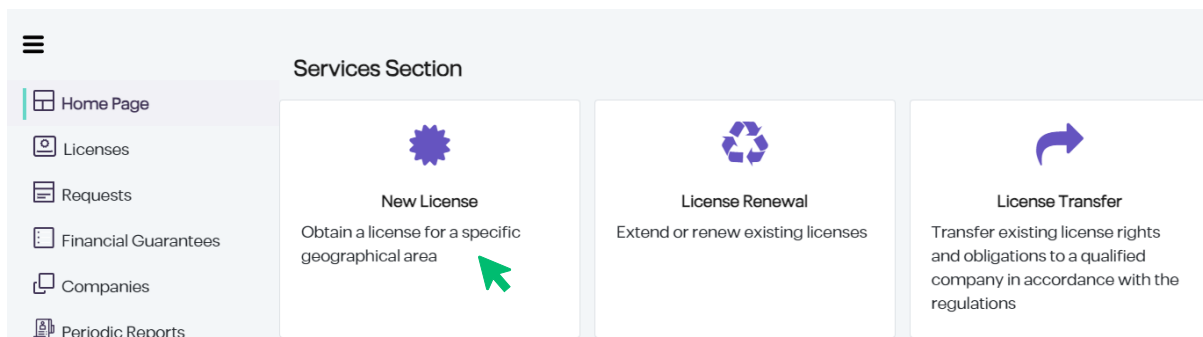
2. Log in to your account.



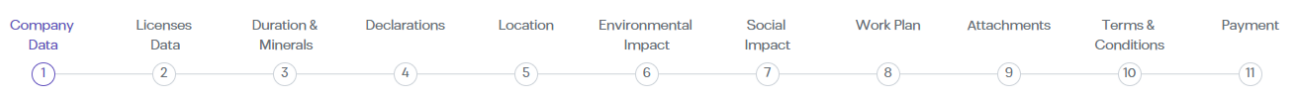
3. Click on "Mining License".



4. Click on "New License"



Then, "Company Information and Verification" page will be opened, which is for read-only.




Company Information and Validations

| | |
|----------------------|--|
| Name | |
| CR Number | |
| Unified Number | |
| National Number | |
| CR Type | |
| CR Expiry Hijri Date | |

5. Once the conditions in "Validations" section are verified, you can proceed to the next step.

Validations

| | |
|-------------------------------------|--|
| <input checked="" type="checkbox"/> | Registered company information |
| <input checked="" type="checkbox"/> | Company capital ≥ 100k SAR |
| <input checked="" type="checkbox"/> | Business activities include mining activities |
| <input checked="" type="checkbox"/> | No terminated or withdrawn license in the last 3 years |
| <input checked="" type="checkbox"/> | No available violations and fines |
| <input checked="" type="checkbox"/> | Not Blacklisted |

 Save as Draft

Cancel

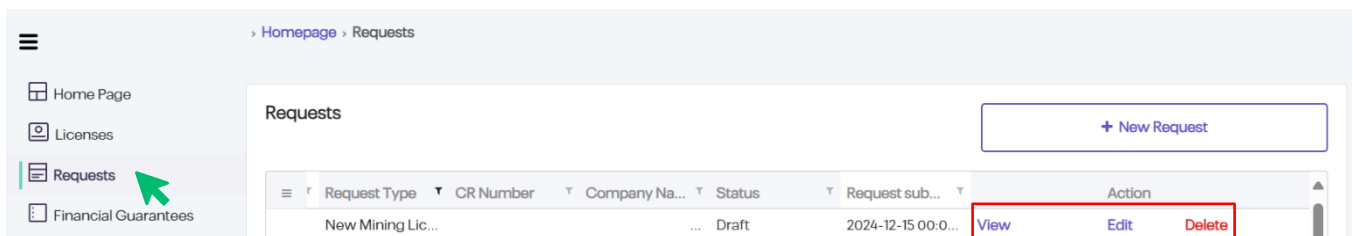
Next

You can save your application as a draft at any time, with a confirmation message displayed upon saving.

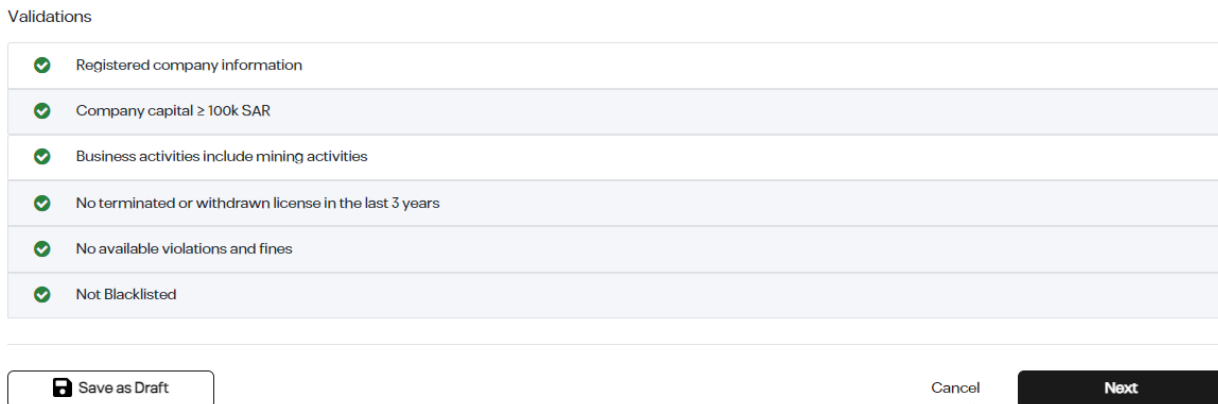


You can update your application at any time from "Requests" section by selecting "Edit", ensuring the entered data is verified before proceeding.

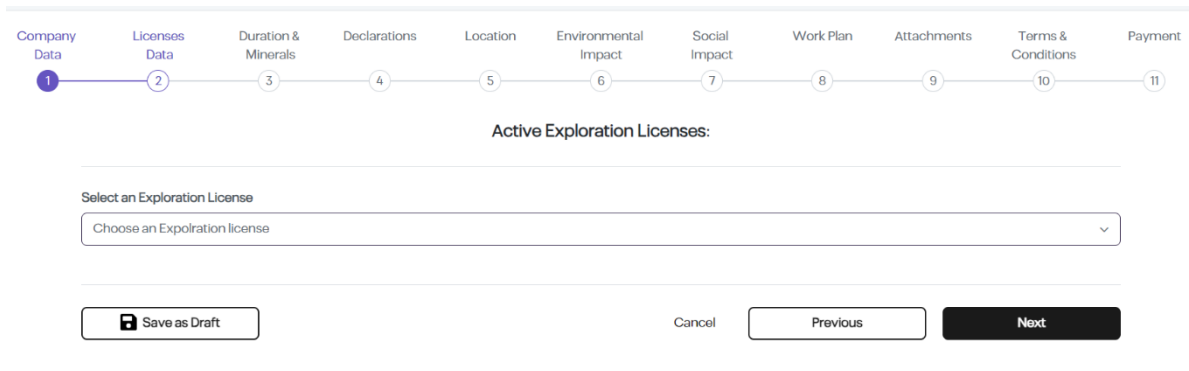
You can view application details by selecting "View" or delete the application entirely by selecting "Delete".



You can cancel your application at any time by clicking "Cancel" at the bottom of the page.



6. Select "Exploration License" option.



The screenshot shows a progress bar at the top with 11 steps: Company Data (1), Licenses Data (2), Duration & Minerals (3), Declarations (4), Location (5), Environmental Impact (6), Social Impact (7), Work Plan (8), Attachments (9), Terms & Conditions (10), and Payment (11). Step 2 is highlighted.

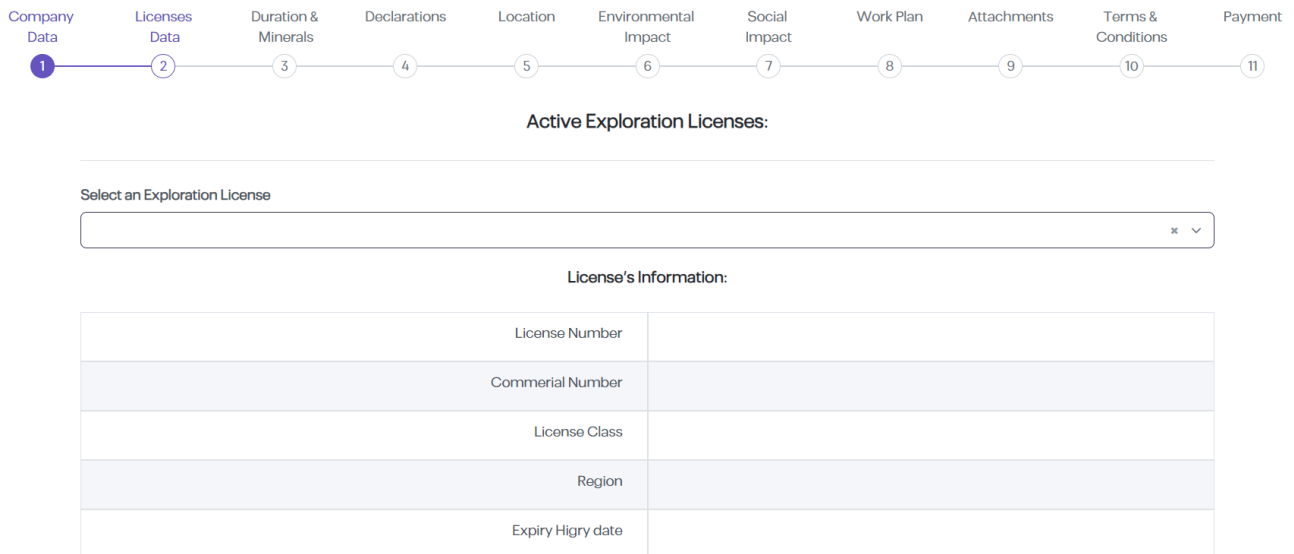
Active Exploration Licenses:

Select an Exploration License

Choose an Exporlation license

Buttons: Save as Draft, Cancel, Previous, Next

Then, the following "License Details" will be displayed.



The screenshot shows the same progress bar as above, with step 2 highlighted.

Active Exploration Licenses:

Select an Exploration License

License's Information:

| | |
|-------------------|--|
| License Number | |
| Commerial Number | |
| License Class | |
| Region | |
| Expiry Higry date | |

The platform will verify conditions in "Validations" section to enable you to proceed to the next step.

Validations

| | |
|-------------------------------------|--|
| <input checked="" type="checkbox"/> | All violations on the selected exploration license are closed/paid |
| <input checked="" type="checkbox"/> | All required reports are submitted |
| <input checked="" type="checkbox"/> | All pending invoices are paid |

7. Upon clicking "Next", "Licenses and Minerals" page will be displayed, enabling investors to select from following options.

Company Data | Licenses Data | Duration & Minerals | Declarations | Location | Environmental Impact | Social Impact | Work Plan | Attachments | Terms & Conditions | Payment

1 2 3 4 5 6 7 8 9 10 11

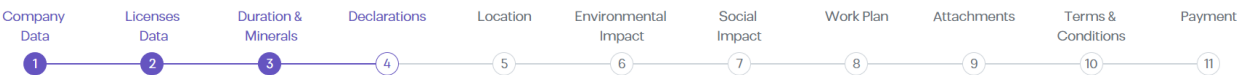
License and Minerals

License Class
A

License Duration (Yearly)
Choose license duration

Minerals
Choose Minerals

8. Once you click "Next" button, the next "Declarations" page will be displayed, where you must select all boxes.



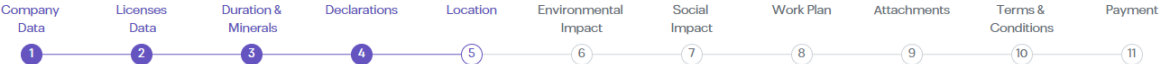
Declarations

Declarations

| | | |
|-------------------------------------|---|--------------------------|
| <input checked="" type="checkbox"/> | Availability of funding to cover 100% of minimum costs | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> | No delay in settling any previous fees with the ministry | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> | No previous criminal conviction | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> | Non-bankruptcy reports and not being under an investigation by the violations and penalties committee | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> | Is clear of any breach of any of the obligations imposed under the law, the regulation, or the terms and conditions of any existing license granted by the ministry | <input type="checkbox"/> |

9. "Location" page will then be displayed, where you can select either "Use the same location as of exploration license" or "Select a portion of the location," with the ability to add unlimited coordinates and delete any entry.

If you want to view the entered coordinates, click "See on Map" button.



Location

Dear investor, we would like to clarify that the site reservation represent an initial stage in the evaluation and approval process. This means that your reservation of the site in no way constitutes final approval or binding commitment on our part at this stage.

Use the same location of Exploration License
 Select part of the location
 + Add Coordinate

| | | | | | | |
|---------------------------------|--------|--------|---------------------------------|--------|--------|--------|
| X (longitude - East) coordinate | | | Y (latitude - North) coordinate | | | Remove |
| Degree | Minute | Second | Degree | Minute | Second | |
| 45 | 15 | 8.23 | 20 | 49 | 56.90 | |
| X (longitude - East) coordinate | | | Y (latitude - North) coordinate | | | Remove |
| Degree | Minute | Second | Degree | Minute | Second | |
| | | | | | | |
| X (longitude - East) coordinate | | | Y (latitude - North) coordinate | | | Remove |
| Degree | Minute | Second | Degree | Minute | Second | |
| 45 | 16 | 12.81 | 20 | 49 | 42.10 | |

10. Once you click "Next" button, "Environmental Impact Form" page will be displayed, where you required to enter details such as: Products Types, source and quantity of both water and energy used.



Submitted based on the item (5) of article (35) of the Mining Investment Law and article (74) of the Executive Regulations of the Mining Investment Law

Mining Site Details

Materials for Mining

Rutile

Product Types

Type your text here...

Source and Quantity of Water Used

Wells


Treated water

Desalinated water

Source and Amount of Energy Used

Electrical grid

11. Once you click "Next", "Social Impact Form" page will be displayed, requiring investors to fill in the following fields about site details and local expert data.



Company Data (1) — Licenses Data (2) — Duration & Minerals (3) — Declarations (4) — Location (5) — Environmental Impact (6) — **Social Impact (7)** — Work Plan (8) — Attachments (9) — Terms & Conditions (10)

Submitted based on the item (5) of article (35) of the Mining Investment Law and article (102) of the Executive Regulations of the Mining Investment Law

Site Details

Number of employees: [] Number of citizens employees: [] Localization percentage: []

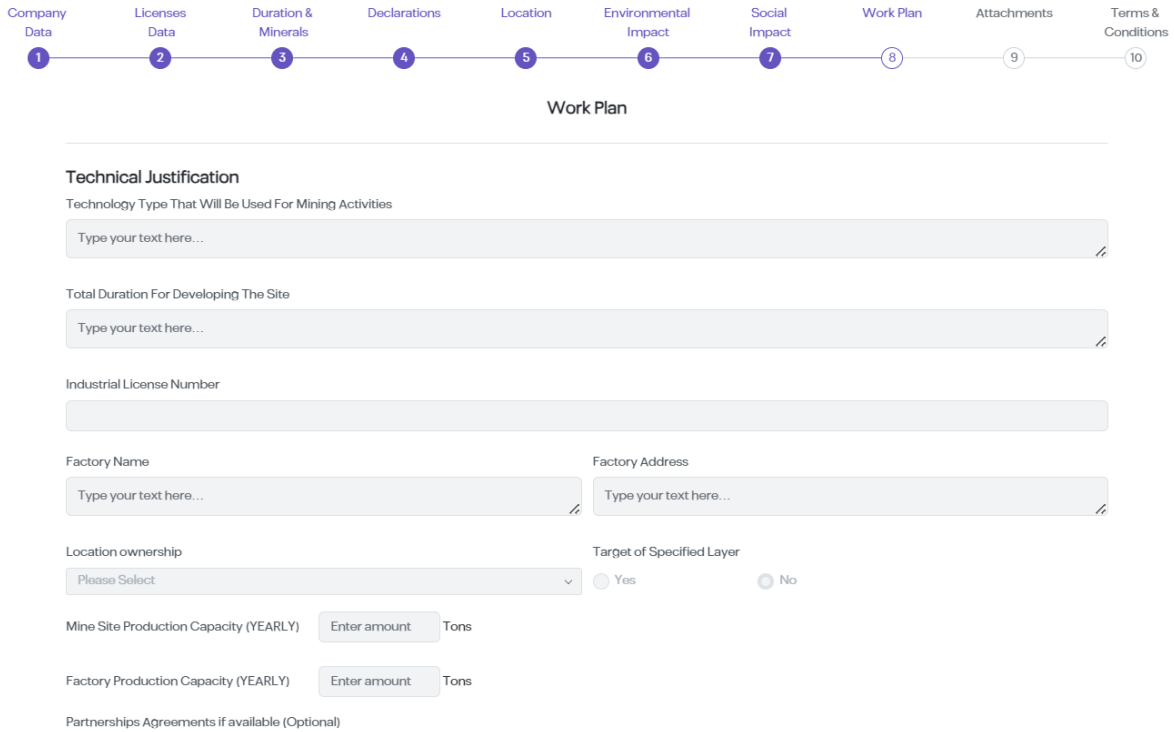
Local expert details

[]

[]

Previous Next

12. Upon clicking "Next", "Work Plan" page will be displayed, requiring investors to fill in the following fields such as: Technical justification, site development plan, and expenditure plan.



Work Plan

Technical Justification
Technology Type That Will Be Used For Mining Activities
Type your text here...

Total Duration For Developing The Site
Type your text here...

Industrial License Number
Type your text here...

Factory Name
Type your text here...

Factory Address
Type your text here...

Location ownership
Please Select

Target of Specified Layer
 Yes No

Mine Site Production Capacity (YEARLY) Enter amount Tons

Factory Production Capacity (YEARLY) Enter amount Tons

Partnerships Agreements if available (Optional)

13. Confirm the "Applicant Obligations / Undertaking".

Applicant Obligations/Undertaking

- Adhere to the work program described above and abide by the provisions of the mining investment law issued by royal decree no. M/140 dated 10/19/1441 AH and its executive regulations, and any amendment to them and other government regulations, instructions and orders. in the event that this program is not implemented, the ministry of industry and mineral resources has the right to take the necessary measures to terminate the license.

14. To proceed, go to "Attachments" section after clicking "Next" to upload necessary documents. You can upload multiple files by clicking "Add Attachment," choosing file type, and uploading the attachment.

Attachments

Attachment Name

Others ▾

Document

TEST.pdf

0.025 MB

Previous

Next

15. Once attachments are uploaded and you click "Next," Terms and Conditions will appear for your approval.



General Terms and Conditions

| |
|--|
| To Ensure that the financial guarantee remains valid throughout the license term and to renew it, as to keep it valid. |
| Take all necessary measures to ensure the implementation of rehabilitation and closure. |
| The value of the financial guarantee will cover the estimated cost of Rehabilitation and closure plan, as well as any Sudden Closure. |
| That the presented information regarding the costs of the rehabilitation and closure plan are correct and accurate. |
| That the person assigned to prepare the report on the estimated total rehabilitation and closure cost in the rehabilitation and closure plan is an independent and qualified person. |
| That the report of estimated total rehabilitation and closure cost complies with the minimum requirements stated in Article 83 of the Regulations. |
| To bear all financial consequences and compensation resulting from violating the rehabilitation and closing procedures. |
| Increase the amount of the financial guarantee annually if the guarantee is a partial financial guarantee. |
| That the Ministry has the right to request an extension or enforce of the financial guarantee in accordance with the licensee rehabilitation and closure works. |
| Oblige to fully inspect the site, consequently in event of the application for a license overlaps with private property or public facilities, will not to work on those sites without prior approval and must provide the Ministry with proof of agreement with the landowner, the beneficiary or the public utilities to operate at the site of the license or submit a compensation plan involving all expected costs of compensation and take responsibility for the actions in the event of any damages to other |
| The validity and accuracy of the information provided in the environmental impact study, and the environmental management plan, approved by the designated authority for the environment. |
| That the environmental impact study is consistent with the requirements of the environmental law and the requirements of the relevant environmental authority. |

16. Proceed to "Payment" page to pay the application submission fees.

Payment


Dear Investor, Note that the application fee is non-refundable in case the application is rejected or canceled.

Accept Reject

Your request will be canceled if not paid within the next 7 days

20000 SAR
License Submission fees

SADAD payment
 Please use the payment reference number to pay through SADAD through your local bank.
 Expires in 7 days




Reference number **202412185007**

Payment still pending

Cancel
Next

Upon completing payment process, your application will be successfully submitted.

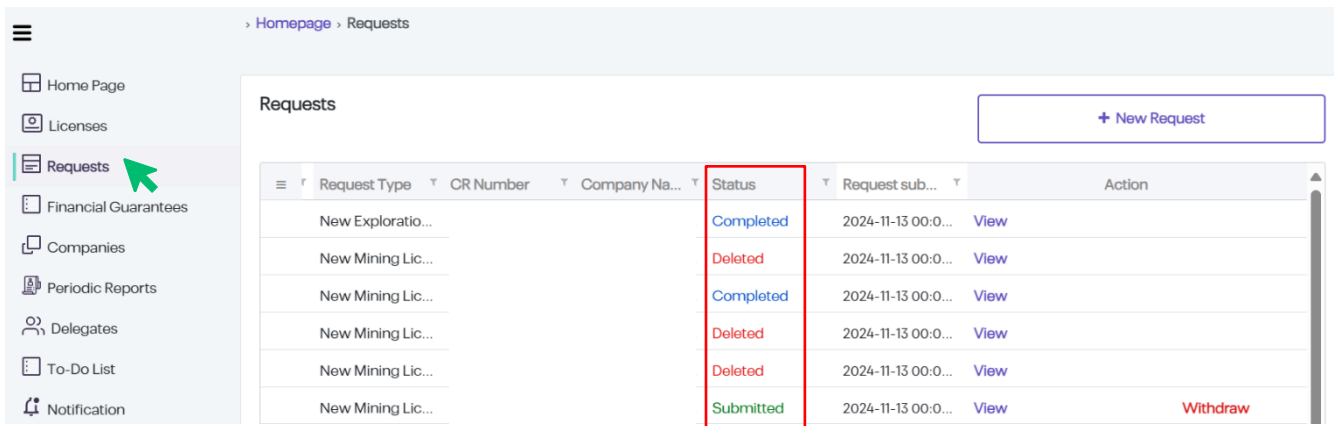


Your request will be automatically submitted after successful payment
The process of reflecting an invoice's payment status can take up to 15 minutes on Taadeen platform

| | |
|---------------------|-----------------|
| Application Number | |
| Company Name | |
| Reference number | |
| Submission Date | |
| Payment Expiry Date | |
| Status | Pending Payment |

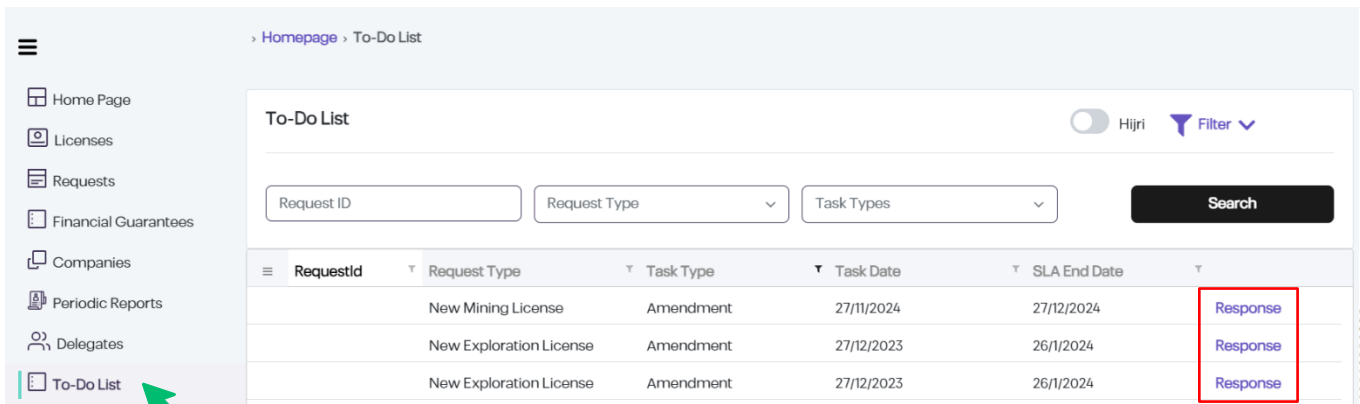
Back to home page

You can track your request by clicking on "Status" tab within "Requests" section.



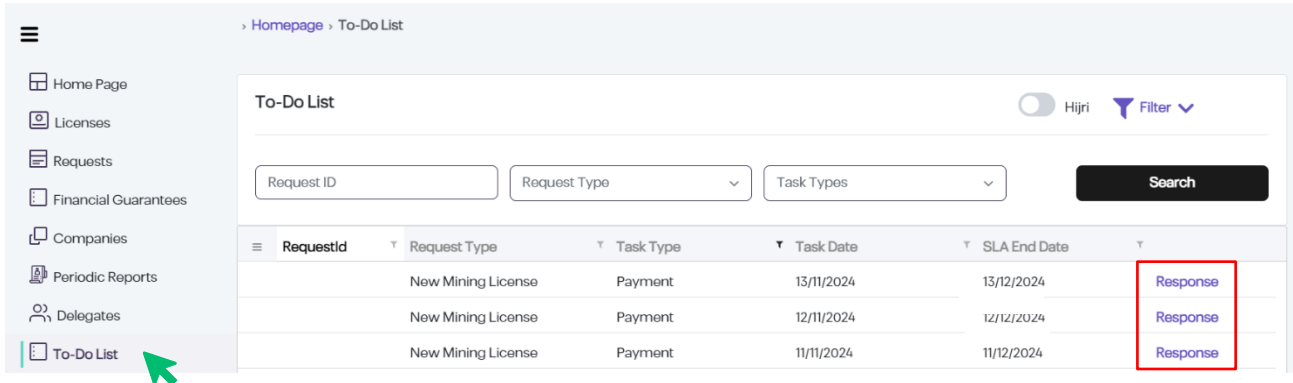
| Request Type | CR Number | Company Na... | Status | Request sub... | Action |
|-------------------|-----------|---------------|-----------|--------------------|---------------|
| New Exploratio... | | | Completed | 2024-11-13 00:0... | View |
| New Mining Lic... | | | Deleted | 2024-11-13 00:0... | View |
| New Mining Lic... | | | Completed | 2024-11-13 00:0... | View |
| New Mining Lic... | | | Deleted | 2024-11-13 00:0... | View |
| New Mining Lic... | | | Deleted | 2024-11-13 00:0... | View |
| New Mining Lic... | | | Submitted | 2024-11-13 00:0... | View Withdraw |

If your request is returned due to issues in requirements, go to "To do List" section. "Edit" task will be displayed, and you can click on "Respond".



| RequestId | Request Type | Task Type | Task Date | SLA End Date | Action |
|-----------|-------------------------|-----------|------------|--------------|----------|
| | New Mining License | Amendment | 27/11/2024 | 27/12/2024 | Response |
| | New Exploration License | Amendment | 27/12/2023 | 26/1/2024 | Response |
| | New Exploration License | Amendment | 27/12/2023 | 26/1/2024 | Response |

Once your request is reviewed, you will get a notification with "License Issuance invoice", which can be paid by going to "To do List" section, where "Payment" task will be displayed, and you should click on "Respond".



Next, "Payment" page will be displayed for paying license issuance fees.

Payment

Dear investor, kindly note that the request submission fees are not refundable after successful submission for your application, and you agree that those fees won't be refundable if your application rejected by the ministry or you cancel your application.

ⓘ Your request will be canceled if not paid within the next -13 days

20000 SAR

Service Fees

SADAD payment

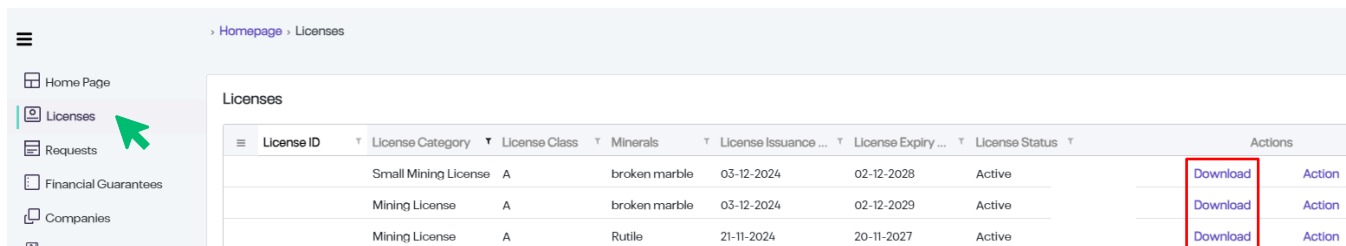
Please use the payment reference number to pay through SADAD through your local bank.
Expires in -13 days



Reference number 202411135008 

ⓘ Payment still pending

Once the license issuance fee is paid, you can download electronic license by going to "Licenses" section and clicking on "Download."



| License ID | License Category | License Class | Minerals | License Issuance ... | License Expiry ... | License Status | Actions |
|------------|----------------------|---------------|---------------|----------------------|--------------------|----------------|---|
| | Small Mining License | A | broken marble | 03-12-2024 | 02-12-2028 | Active | Download Action |
| | Mining License | A | broken marble | 03-12-2024 | 02-12-2029 | Active | Download Action |
| | Mining License | A | Rutile | 21-11-2024 | 20-11-2027 | Active | Download Action |

Thank you.